**Minutes of Accreditation Steering Committee**

**12-15-11**

**Members Present:** Lori Adrian, Gayle Berggren, Ted Boehler, Maribeth Daniel, Ann Holliday, Dan Jones, Richard Kudlik, Rick Lockwood, Vinicio Lopez, Margaret Lovig, Bob Nash, Vince Rodriguez, Cheryl Stewart, Lois Wilkerson

**Members Absent:**, Darian Aistrich, Dave Cant, Tarez Henderson, Nancy Jones, Bill Kerwin, Laurie Melby, Christine Nguyen, Wendy Sacket, Jorge Sanchez

Presentation of draft Planning Agendas (Actionable Improvement Plans) to Steering Committee:

Ann Holliday presented evaluation plans for Standard IVA: Decision-Making Roles and Processes and of Dr. Serban (Standard IVB: Board and Administrative Organization) for discussion and possible AIPs. Discussion took place about the process of whether the college needs to accept the views of the District. It was decided that the accreditation is for the College and not the District, so the evaluations need to be reflect the opinions of the college. Ann will collate the plans and forward copies to Gayle for the minutes.

Rick Lockwood presented the AIPs for Standard IIID: Financial Resources**;** they are basically waiting to see what the write-up is for Standard 1, planning regarding PIEAC and Budget Committee.

Select Standards to present Actionable Improvement Plans for January meeting. It was decided that the remaining Standards would present at the January 12 meeting until we are finished.

Discuss District-submitted materials (are evaluations from Dr. Serban needed?). It was decided we would write our own evaluations.

Update on progress from each Standard that has not yet turned in a draft. Not covered.

Discussion of obstacles in collecting evidence and suggestions for success. Not covered

Next meeting date in 2012:

Thursday, January 12, 9:00 to noon, or longer, as needed, in the Fourth Floor Conference Room.